

## **Minutes of the Bramley Village Hall Management Committee Meeting 11<sup>th</sup> April 2025**

**Present:** Tony Coleman (TC), Bob Stern (RAS), Colin Marshall (CM), Dennis Lordan (DL), Debbie Ersser (DE).

**Apologies:** Francesca Stern.

**Minutes:** The draft minutes of the committee meeting of 17<sup>th</sup> January 2025 were agreed and signed by the Chairman.

### **Matters Arising:**

None

### **Bookings Outlook: 2025**

DL submitted a list of confirmed regular bookings from 1<sup>st</sup> April to 30<sup>th</sup> June 2025. The estimated revenue amounts to £6,683

DL pointed out that we had lost one regular booking but that we still have the 2 new bookings

### **Finance:**

- i. **Actual v budget to 31.03.25 (circulated)** – members noted the report.
- ii. **Payments and Receipts (circulated)** - The reported amounts between 7<sup>th</sup> January and 31<sup>st</sup> March 2025 were reviewed and agreed.
- iii. **Cash at bank 10<sup>th</sup> April 2025** - £17,485.67

### **Maintenance:**

- **Vulcana heater filters** – DL & TC checked the filters in February
- TC advised that he would ask Nick Gravenell to look at the tiles missing on the roof.
- CM advised that the drain pipe near the main entrance needs fixing, TC will ask NG to look at that as well.

### **Refurbishment of the Hall**

Following the support for the village hall in the ASDA online survey, the committee have identified 3 projects:

- Redecorate the internal walls on the hall at a cost of £9672, Nick Gravenell will work round the bookings to protect the hall income – An application has been submitted to Asda for funding.
- Improve the exterior lighting – £1625 - paid for by hall funds.
- Upgrade acoustics - £15,764 – 3 quotes sourced and evaluated. The selected supplier will work around hall bookings to protect income. This supplier has also completed a similar project at Cranleigh Village Hall – Application has been made to Your Fund Surrey for the funds.

### **A.O.B.**

- The committee met on 7<sup>th</sup> February and identified a list of items that need repairing/improving in the Village Hall  
They will draw up a 5 year repair/maintenance plan.

- DE stated that she had received the asbestos report which showed no asbestos at the VH
- CM asked about the project to turn the stage into a storage area as suggested on February 7<sup>th</sup>. TC to obtain a quote for the work
- TC proposed a 5% pay rise for DL, which was unanimously approved by the committee
- CM stated that he had met with Bramley Helping Hand to discuss the food trolley in the village and the possibility of extending it a food bank open once a week. The committee discussed and agreed in principal the possibility of having it in the VH and using the VH for storage.

Signed

Date

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Tony Coleman Chairman

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