



## Minutes of the Meeting of Bramley Parish Council

Held at Bramley Village Hall on 14<sup>th</sup> May 2026, starting at 18.30

### PARTICIPANTS

Messrs J Austin (Chairman), Cllrs B Stern, P Leung, M England, F Stern, G Smith, N Gravenell, M Vivian, P Wright. D Ersser, the Clerk and WBC Cllr Goodridge were also present.

**34/26 To receive apologies for absence**

None

**35/26 To elect the Chair and Vice Chair of the Council**

- a. The Council agreed to defer the decision to elect the Chair. Mrs Austin will remain as Chair until the new Chair is elected, she signed the Declaration of Acceptance of Office.
- b. Dr Stern was nominated for the position of Vice Chair by Mrs Austin and seconded by Mr Leung. Unanimous vote and duly elected.

**36/26 To elect the Chairs of the Parish Council Committees**

- a. Planning - Mrs Stern was nominated for the position of Chair of the Planning committee by Mr Leung and seconded by Mr Gravenell. Unanimous vote and duly elected.
- b. Asda Community Fund - Mr Stern was nominated for the position of Chair of the Asda Community Fund committee by Mrs Austin and seconded by Mr Vivian. Unanimous vote and duly elected.
- c. Village Hall - Mr Leung was nominated for the position of Chair of the Village Hall Management committee by Mrs Vivian and seconded by Mr Smith. Unanimous vote and duly elected.
- d. Library – The Clerk will act as liaison.
- e. Estates - Mr Gravenell was nominated for the position of Chair of the Estates committee by Mrs Austin and seconded by Dr Leung. Unanimous vote and duly elected.
- f. Resilience - Mr Smith was nominated for the position of Chair of the Resilience committee by Mr Stern and seconded by Mrs Austin. Unanimous vote and duly elected
- g. Strategy - Mr Wright was nominated for the position of Chair of the Strategy committee by Mr England and seconded by Mr Gravenell. Unanimous vote and duly elected.
- h. Smiths Charity – Mr Vivian was nominated for the position of Chair of the Smiths Charity committee by Mr England and seconded by Mr Gravenell. Unanimous vote and duly elected.

**37/26 Declaration of interest - None**

**38/26 Minutes of the meeting 12<sup>th</sup> March 2026**

Minutes of the meeting of 12<sup>th</sup> March 2026, were agreed as a true record. These were signed by the Chairman.



39/26 **Matters arising from minutes of the meeting of 12<sup>th</sup> March-** None

40/26 **Correspondence**

Members noted the correspondence report circulated by the Clerk.

41/26 **Waverley and Surrey County Councillors Update**

Cllr Vivian congratulated Jane Austin on her election to The West Surrey Unitary Authority and the leader of the opposition. All Cllrs expressed their congratulations.

Waverley Borough Council update from Cllr Michael Goodridge

Cllr Goodridge stated that the Annual Council meeting is on Tuesday 29<sup>th</sup> May.

42/26 **Committee actions:**

Planning Review Committee

Cllr F Stern advised that she & Chair Austin attended the Park Drive Appeal. She advised that Thames Water had objected to the development on the basis that the sewage system can't cope with 26 new houses. We are awaiting the decision of the appeal.

Cllrs noted the planning report.

They discussed application WA/2026/00664. It was agreed that the Clerk would advise WBC that BPC would be submitting an objection.

Asda Community Fund

Cllr B Stern reported that the Committee had agreed to commit in principle £80k to The Bramley Sports Pavilion project phase 2.

He advised that The Bowls Club was in a conservation area and Cllr F Stern & the clerk will apply for planning permission.

The Eastwood Road Playground project is on hold pending the safety inspection of the pre-existing climbing frame in June.

Estate Manager Report

The Stone Barn

Cllr Gravenell asked Cllrs to consider options for the stone barn. It was agreed the clerk would arrange a valuation from an estate agent.

Bramley Sports Club

Cllr England reported that the current safeguarding works are progressing well and he expressed his thanks to Cllr Gravenell.

He advised that he had arranged a meeting on May 27<sup>th</sup> with the 3 existing clubs using the pavilion with a view to expanding their membership and making the Sports Pavilion a community hub. The meeting will also be attended by WBC Leisure and Active Surrey. He invited all Cllrs to attend.

Cllr England noted that GBC had rejected BPC's request to transfer Gosden Common to them.

Cllr Wright advised that he had instructed solicitors with a view to issuing a lease/licence to Bramley Cricket Club. The solicitor has submitted heads of terms to GBC for their approval. He recommended that they be forwarded to Cllr B Stern.

Clerk

Clerk



The clerk advised that the transfer from The Sports Pavilion to BPC was almost completed. She advised that there is approx £3200 in the trust bank account which the chair & treasurer were happy to transfer to BPC for future expenditure on the pavilion. Cllrs voted unanimously in favour of the transfer. Clerk to arrange.

Cllr England advised that phase 2 of the project would provide 2 flexible changing rooms and make the pavilion a more attractive and welcoming community space. He confirmed that he had agreement in principle for £80k funding from the Asda committee and £10k from Bramley Cricket Club.

He has met with an architect who has suggested that the project will cost £200/250k.

He advised that having met with Surrey Sports funding no funding was currently available from them or the ECB. Cllrs approved getting plans drawn up.

Cllr Wright advised that he is preparing a plan for the project.

### Resilience

Cllr Smith reported that he is making good progress with new plan & the CRR and hopes to circulate both prior to the June meeting.

He also advised that he had met with the Waverley and Guildford Resilience Officer for a detailed review of our current plans, the borough's expectations of parish-level preparedness, and the practical ways Bramley fits into the wider Surrey resilience system. This was an extremely constructive session.

Cllr Smith reported that there had been a burst water main in Fisher Rowe Close on Good Friday which he had attended along with WBC. Thames Water fixed the leak within the day.

He stated that he hopes to hold a meeting with current and prospective street wardens to explain the plan and deliver some simple training (for which there is funding). There is also funding for equipment if needed.

### Library

Cllrs discussed the library green and agreed to look into moving some of the new trees. The position of the bench will be decided after this.

Cllrs voted to remove the library sign from the green.

### 43/26 **Finance**

- a. Payments listed at Appendix B (circulated) Members agreed payments between 5<sup>h</sup> March and 6<sup>th</sup> May, to the value of £ 32,164.02
- b. Members noted the actual v budget report to 31.03.26 (circulated).
- c. Clerk advised that the final internal audit is on 26<sup>th</sup> May
- d. Clerk advised that work is in progress on the IT policy
- e. Clerk advised that the council's 3-month bond matures on 20.05.26. Cllrs voted unanimously to reinvest the £38k plus the interest at an interest rate of 3.91% for a further 3 months.
- f. Clerk advised that the Council's insurance policy renews on 01.06.26. Cllr unanimously approved the premium of £2,547.16 up from £2,045.21 due to the revaluation of the council properties and the new playground equipment at Eastwood Road.

### 44/26 **Parish updates and actions**

Clerk



- a. Pavilion and environs (including Gosden Common, Links Road) – nothing to report
- b. Station Road and environs (including Hall Road, Eastwood, Barton Road, Linersh Wood) – nothing to report
- c. High Street and environs (including Windrush Close, Old Rectory Close, Snowdenham Links Road and Lane)  
 Cllr Gravenell reported that a tree has fallen in Windrush Close by CostCutters. Chair Austin agreed to ascertain ownership of the land and thereby responsibility for the tree.  
 Chair Austin reported that she had been contacted by the owner of Mill Lane Lake who has had issues with fly tipping & poaching and has erected a fence to prevent futures issues. The owner would like to increase the fence height to above 2m. T The Clerk will advise him to contact WBC re planning permission for the fence.
- d. Grounds and Downs Link – Nothing to report
- e. Rural Parish (including Thorncombe Street, Birtley Green, Grafham and South) – Nothing to report

Chair Austin

Clerk

**45/26 Points of information and any other matters**

- a. BPC vision for the future – Strategy committee formed.
- b. Cllr Vivian agreed to design a more concise Bramley Update with a view to improving BPC’s communication with residents.
- c. Cllr Vivian confirmed that work is progressing with the website
- d. Cllrs agreed to stay with Spacemail email accounts.
- e. Cllrs noted that Bramley Fete is on Saturday.
- f. Bramley Rhens Twinning request for funding for the 40<sup>th</sup> Anniversary present – BPC rejected the request but suggest they contact the Bramley Fete Committee for funding.

The meeting closed at 8.15pm

Agreed and signed .....Chairman, June 11<sup>th</sup> 2026



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