

## **Minutes of the Bramley Village Hall Management Committee Meeting 1<sup>st</sup> November 2024.**

**Present:** Tony Coleman (TC), Bob Stern (RAS), Colin Marshall (CM), Dennis Lordan (DL), Debbie Ersser (DE).

**Apologies:** Francesca Stern.

**Minutes:** The draft minutes of the committee meeting of 12<sup>th</sup> July 2024 were agreed and signed by the Chairman.

### **Matters Arising:**

The taps have now been repaired and the bin area cleared.

### **Bookings Outlook: 2024/5**

DL submitted a list of confirmed regular bookings from 1<sup>st</sup> November to 31<sup>st</sup> January 2025. The estimated revenue amounts to £5973.

DL pointed out that children's party bookings have picked up a bit since the summer. He also advised the committee that he has taken 2 new regular bookings one for the meeting room and a table tennis booking for the main hall.

### **Finance:**

- i. **Actual v budget to 28.10.24 (circulated)** – members noted the report.
- ii. **Payments and Receipts (circulated)** - The reported amounts between 5<sup>th</sup> July and 28<sup>th</sup> October were reviewed and agreed.
- iii. **Cash at bank 1<sup>st</sup> November 2024** - £25,518.88
- iv. DE had obtained an application form for a 1 year deposit account at United Trust Bank with an interest rate of 4.65% gross. Members agreed to transfer £12,000 into this account earmarked for repairs to the Village Hall roof.
- v. The audit report and Charity commission report circulated were noted by Members. DE advised that the independent examination had been successfully completed and all relevant documents submitted to the Charity Commission.

### **Maintenance:**

- Main Hall Floor Refurbishment – Members agreed unanimously not to carry out this work
- DL pointed out that the main hall chairs need cleaning – DE to get a quote.
- CM advised that the gate to the bin store needs repairing – DE to get a quote.
- DL advised that Wi-Fi isn't working very well in the main hall - CM to fix.

### **A.O.B.**

- TC advised that the stone barn has been relet on a rolling monthly basis.

Signed

Date

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Tony Coleman Chairman